

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
OCTOBER 8, 2019

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on December 14, 2018 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the *Camden Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini
Commissioner Troy E. Singleton

Others Present: Joseph Andl, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Chief of Staff
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
James Fletcher, Director, Projects & Engineering
Mark Remsa, Director, Economic Development
Michael McCarron, Director of Tolls and Tower Operations
Ellen Brennan, Manager, HR/Health Benefits
Al Ziegler, Director of Maintenance
Michelle Chiemiego, Purchasing Agent
Stephanie Brandt, Accounting Manager
Jeffrey Kish, Assistant to Director of Tolls
John Zarsky, Pennoni Engineering
Sascha Harding, Pennoni Engineering

Chairman Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES`

Commissioner Singleton moved to approve the minutes of September 10, 2019. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Commissioner Singleton moved to approve disbursements made from September 11, 2019 through October 8, 2019 as included in the list as presented. Vice-Chairman Fattorini seconded the motion. The motion passed with the following abstentions:

Vice-Chairman Fattorini abstained from Voucher Numbers 19-01942, 19-01943, 19-01944, 19-02068, 19-02069, 19-02072, 19-02017, 19-02060, 19-02020 and 19-01834; Commissioner Singleton abstained from Voucher Numbers 19-02018, 19-01942, 19-01943, 19-01944, 19-02068, 19-02069, 19-02072, 19-02053, 19-02054, 19-02073, 19-02074, 19-02082, 19-00143, 19-00144, 19-00145, 19-00730, 19-01941, 19-02019, 19-02086, 19-01872, 19-01901, 19-01950 and 19-02083.

Chairman Comegno invoked the Doctrine of Necessity for Voucher Numbers 19-01942, 19-01943, 19-01944, 19-02068, 19-02069 and 19-02072. Chairman Comegno moved to approve and affirm Voucher Numbers 19-01942, 19-01943, 19-01944, 19-02068, 19-02069 and 19-02072.

VOTE: **Yeas - Comegno**
 Abstain - Fattorini
 Singleton

EXECUTIVE DIRECTOR'S REPORT

Executive Director Joseph Andl asked the Commission to consider the following resolution:

RESOLUTION NO. 2019-61 **RESOLUTION TO REQUEST QUALIFICATIONS TO CREATE A POOL OF QUALIFIED ENGINEERING AND ARCHITECTURAL PROFESSIONALS**

WHEREAS, the Burlington County Bridge Commission ("Commission") places the public trust above all else, and remains steadfast in its commitment to adhering to the highest ethical standards in the conduct of its business on behalf of its users, toll payers, and the taxpayers of Burlington County; and

WHEREAS, in furtherance of those standards, the Commission utilizes a competitive, quality-based, fair and open process for soliciting qualifications and/or proposals for the award of professional services contracts; and

WHEREAS, the Commission adopted Resolution No. 2005-01, which establishes policies and procedures for obtaining said qualifications and/or proposals; and

WHEREAS, the Commission has significant recurring needs for one or more engineers and/or architects, duly licensed in the State of New Jersey, to provide specialized engineering and architectural services to the Commission in the pursuit of its business; and

WHEREAS, the Commission desires to utilize a publicly advertised Request for Qualifications ("RFQ") to create a pool of qualified engineering and architectural professionals for the required professional services for the time period from December 1,

2019 to and until November 30, 2020, with the selected professionals serving pursuant to an open-ended contract, and at a price for the required services that is deemed acceptable and advantageous by the Commission; and

WHEREAS, the Commission seeks to publicly advertise the RFQ in order to establish a pool of qualified engineers and architects.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. Commission staff are authorized to prepare an RFQ to create a pool of qualified engineers and architects to provide required engineering and architectural services to the Commission for the time period from December 1, 2019 to November 30, 2020, pursuant to an open-ended contract, and at a price for the required services that is deemed acceptable and advantageous by the Commission.

2. Commission staff shall be responsible for publishing and for making said RFQ available at no cost to firms that provide the required engineering and architectural services detailed herein, and for publishing notice of the Commission's issuance of, and the availability of said RFQ.

3. The Commission's established Review Committee shall meet following the receipt of qualifications to review the submissions and to report to the Commission with recommendations as to which engineers and architects shall be included in the pool of qualified service providers for the needs of the Commission.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Chairman Comegno thanked Vice-Chairman Fattorini for his leadership serving in that capacity for more than eight years. Chairman Comegno noted that Vice-Chairman Fattorini's intellect and humanity make him the perfect model public servant and further noted his admiration and appreciation to Vice-Chairman Fattorini.

Commissioner Singleton echoed Chairman Comegno's remarks and also noted Vice-Chairman Fattorini's attention to detail; further, he said Vice-Chairman Fattorini is a public servant whom he holds in the highest regard. Commissioner Singleton thanked Vice-Chairman Fattorini for his service and wished him the best in his future endeavors.

Vice-Chairman Fattorini acknowledged that it was truly an honor and a privilege to serve the Commission for eight plus years. He thanked everyone and is grateful for the life-long friendships he has created from this experience.

RESOLUTION NO. 2019-62
**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE
COMMISSION EXTENDING GRATITUDE AND APPRECIATION
TO COMMISSIONER & VICE-CHAIR JAMES D. FATTORINI**

WHEREAS, Commissioner & Vice-Chair James D. Fattorini has been a Commissioner of the Burlington County Bridge Commission for eight (8) years and six (6) months, during which time he has ably served as Commissioner and Vice-Chair of the Commission; and

WHEREAS, Commissioner Fattorini's leadership and guidance during his tenure has assisted the Commission in implementing advances like "smart technology" to our historically significant bridges and ensuring the highest level of safety and security for our motoring public; and

WHEREAS, Commissioner Fattorini has also served as Vice-Chair of the Commission and in this capacity, has brought his commitment to public service and sound policy, as well as his excruciating attention to detail, as shown by making decisions that are always in the best interest of the Commission; and

WHEREAS, Commissioner Fattorini has been a model of bi-partisan collaboration and teamwork, providing oversight through changes at the Commission's leadership, as well as through the expansion of Palmyra Cove Nature Park to now include the Institute of Earth Observations, a STEM educational initiative that studies Planet Earth in an outdoor classroom; and

WHEREAS, James D. Fattorini has been a good, loyal and faithful Commissioner of the Bridge Commission; and

WHEREAS, the Commission desires to extend its appreciation and best wishes to Commissioner Fattorini in all of his future endeavors:

NOW, THEREFORE, BE IT RESOLVED that the Commission hereby extends its heartfelt appreciation and gratitude to Commissioner James D. Fattorini for his dedication, professionalism, and commitment, and hereby wishes Commissioner Fattorini the best in all his future endeavors.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion.

VOTE:	Yeas -	Comegno
		Singleton
	Abstain -	Fattorini

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>PROBATION – Requires Commission Approval</u>	<u>Effective</u>
Brianna DuBois PT Admin-PCNP/IEO	9/16/19
<u>RETIREMENT – Requires Commission Approval</u>	<u>Effective</u>
Philip L. Kasperowicz FT Maintenance	3/1/20

Chairman Comegno requested to approve by block. Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS

Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.


Executive Director Joseph Andl requested permissions: 1) membership in the I-95 Corridor Coalition as associate member; and 2) membership with Omniair (IBTTA sponsored certification organization).

Chairman Comegno requested to approve by block. Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Chairman Comegno acknowledged that this would most likely be his last meeting as Chairman, a title he has been proud to hold because of the work the Commission has done.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Commissioner Singleton moved to adjourn the meeting. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Respectfully submitted,


Kathleen M. Wiseman
Secretary